Minutes

Staff Senate

Regular Meeting

June 4, 2026
Thursday 11:00 am
Tech-102 by Amber's Office
in STEM/ Google Meeting

I. Establishment of Quorum / Roll Call
Amberlyn Gonzales, Crystal K. Western Ford, Alejandro Montoya, Adam Luna, Fayla Ray, Anthony Lujan
Guests: Maverick Mares, Shannon Ortiz

II. Call of Meeting to Order
Meeting called to order at 11:06 a.m.

III. Approval of Agenda- June 4, 2026
Fayla made motion to approve agenda from June 4, 2026. Adam seconded.

IV. Approval of Minutes- April 23, 2026
Adam made motion to approve minutes from April 23, 2026. Fayla seconded.

V. Public Comments (3 min. limit)
Shannon asked if comments on the employee handbook are still being allowed. Crystal said no, the current version is the final version. Amberlyn voiced concerns that the rules regarding the Wellness Program have been changed to only allow employees to use the Wellness Center during the lunch hour and the afternoon use starting at 4:30 has been removed. Discussion was had around staff concerns of time to use the wellness center. Suggestion was made by Fayla to call Kristi Safranek to ask for clarification on the Wellness Program section of the final draft of the Employee Handbook.

VI. Informational / Discussion Items (Action Item if specified)

- Staff Senate Elections-two year term
  Amberlyn discussed elections which are held in June, and extending officer terms until June 2027 so that there is continuity and terms do not become staggered and all elections are held in June annually. Alejandro agreed. Fayla asked about stipends and would the stipend be extended from the date the person was elected as an officer to June. E.g. Amberlyn elected chair 3/27/2025, but term extends until June. Shannon stated that senators will always get paid out for the time they have served.

- 4th of July BBQ and Fireworks
  Amberlyn talked about having a 4th of July event and we decided to cancel this idea due to 7/4 being on a Saturday and Luna closed on 7/3.

- Stipends

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- Employee handbook- Wellness Section

  Kristi was called and Amberlyn asked her if the afternoon session of utilizing the Wellness Center starting at 4:30 p.m. being removed from the current final draft is the final. Kristi said that she would like to propose that any employee can take 1 hour anytime during the workday to utilize the Wellness Center. She would rather write it this way. She made this revision shortly during our meeting.

  Amberlyn talked about scheduling a work session in June to thoroughly review employee handbook.

- Bylaw Revision-Completion

VII. Action Items:

a. Vote on Bylaw revision

Tabled until next meeting.

b. Vote on the month that terms start.

Motion made by Crystal to add an action item to the agenda that would allow all senator terms to start in July which is the beginning of the fiscal year. Fayla seconded the motion.

Motion made by Fayla to allow all senator terms to start in July per the bylaws. Anthony second the motion. Motion passes.

VIII. Unfinished Business / Follow-up Items

- Extension Fundraiser (Flea Market Craft fair-Date TBD)
  No update.

- Staff Senate Uniforms/Tablecloth Order in the Fall

IX. **New or Follow-up Items for next meeting**

X. **Adjournment**

Crystal made a motion to adjourn at 12:36 p.m. Adam seconded.